17 IT IS HEREBY ORDERED that an attorneys-only Early Neutral
18 Evaluation ("ENE") of your case will be held on May 19, 2008 at 9:30
19 a.m. with the chambers of the Honorable Barbara L. Major, United
20 States Magistrate Judge. Counsel shall appear telephonically. The

Court will initiate the conference call.

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The following are mandatory guidelines for the parties preparing for the Early Neutral Evaluation Conference.

1. <u>Purpose of Conference</u>: The purpose of the ENE is to permit an informal discussion between the attorneys and the settlement judge of every aspect of the lawsuit in an effort to achieve an early resolution of the case. All conference discussions will be informal, off the record, privileged, and confidential.

- 2. <u>Confidential ENE Statements Required</u>: No later than five (5) court days prior to the ENE, the parties shall submit confidential statements no more than ten (10) pages<sup>1</sup> in length directly to the chambers of the Honorable Barbara L. Major. <u>These confidential statements shall not be filed or served on opposing counsel.</u> Each party's confidential statement must include the following:
- a. A brief description of the case, the claims and/or counterclaims asserted, and the applicable defenses or position regarding the asserted claims;
- b. A specific and current demand or offer for settlement addressing all relief or remedies sought. If a specific demand or offer for settlement cannot be made at the time the brief is submitted, then the reasons therefore must be stated along with a statement as to when the party will be in a position to state a demand or make an offer; and
- c. A brief description of any previous settlement negotiations, mediation sessions, or mediation efforts.

General statements that a party will "negotiate in good faith" is not a specific demand or offer contemplated by this Order. It is assumed that all parties will negotiate in good faith.

- 3. New Parties Must be Notified by Plaintiff's Counsel:
  Plaintiff's counsel shall give notice of the ENE to parties
  responding to the complaint after the date of this notice.
- 4. Requests to Continue an ENE Conference: Local Rule 16.1(c) requires that an ENE take place within forty-five (45) days

 $<sup>^{\</sup>mbox{\scriptsize 1}}$  The parties shall not append attachments or exhibits to the ENE statement.

of the filing of the first answer. Requests to continue ENEs are rarely granted. However, the Court will consider formal, written, ex parte requests to continue an ENE conference when extraordinary circumstances exist that make a continuance appropriate. In and of itself, having to travel a long distance to appear in person is not "extraordinary." Absent extraordinary circumstances, requests for continuances will not be considered unless submitted in writing no fewer than seven (7) days prior to the scheduled conference.

BARBARA L. MAJOR

United States Magistrate Judge

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<u>April 15,</u> 2008 DATED:

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COPY TO:

15 HONORABLE BARRY TED MOSKOWITZ

U.S. DISTRICT JUDGE

ALL COUNSEL

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## NOTICE OF RIGHT TO CONSENT TO TRIAL BEFORE A UNITED STATES MAGISTRATE JUDGE

In accordance with the provisions of 28 U.S.C. § 636(c), you are hereby notified that a U.S. Magistrate Judge of this district may, upon the consent of all parties, on Form 1A available in the Clerk's Office, conduct any or all proceedings, including a jury or non-jury trial, and order the entry of a final judgment. Counsel for the plaintiff shall be responsible for obtaining the consent of all parties, should they desire to consent.

You should be aware that your decision to consent or not to consent is entirely voluntary and should be communicated solely to the Clerk of Court. Only if all parties consent will the Judge or Magistrate Judge to whom the case has been assigned be informed of your decision.

Judgements of U.S. Magistrate Judges are appealable to the U.S. Court of Appeals in accordance with this statute and the Federal Rules of Appellate Procedure.